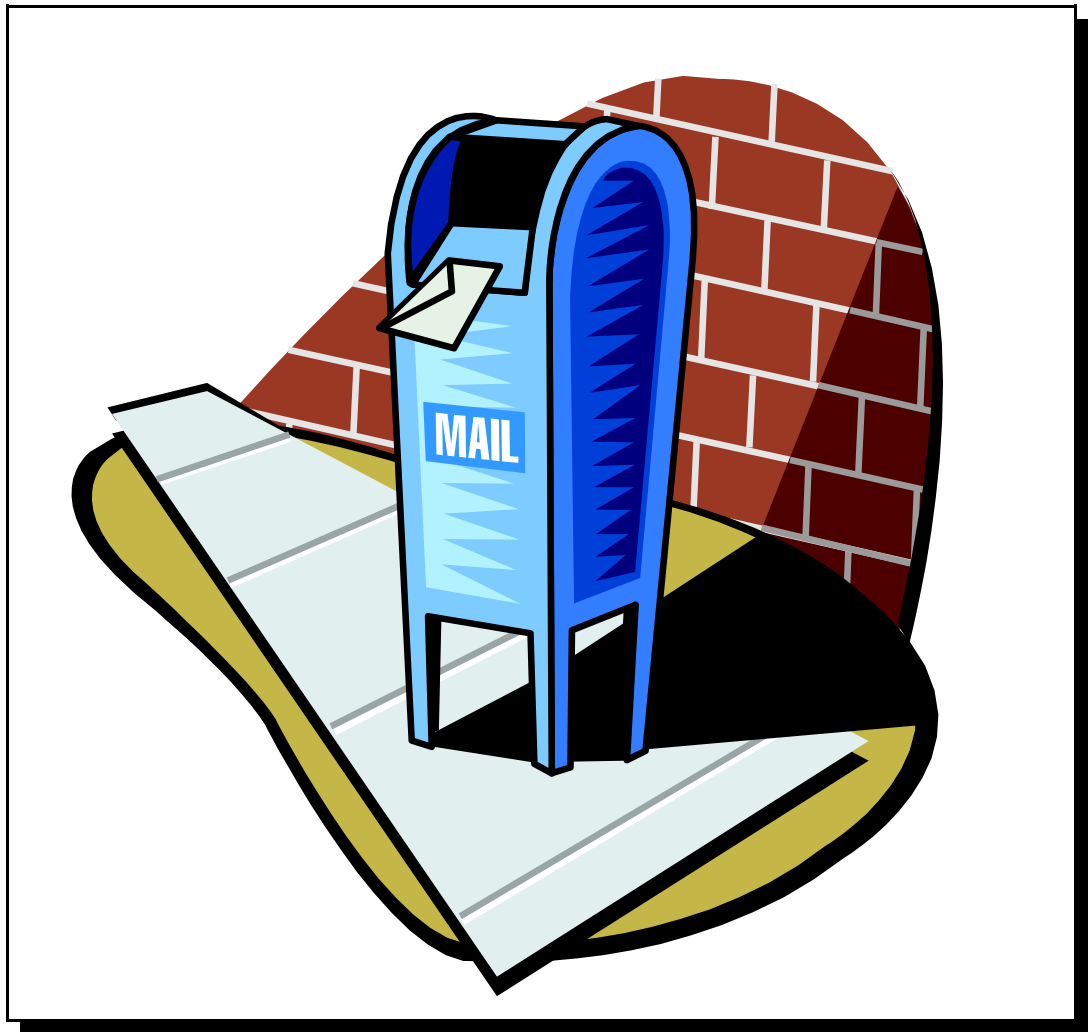


January 2005

Notices



NOTICE NAMING RULE

APPROVALS/ REVIEWS/ REOPENS:

These notices will begin with a 2 character description of the program(s) for which the notice was intended. You must initiate the mailing of these notices. They are:

FM	Financial with a forced Medical program
FU	Financial with a forced UMAP program
SS	Food Stamps
MM	Medicaid only
EG	EWP-G
EF	EWP-F with forced Medicaid
CM	Combined FM and SS. The keywords will always pull from the Food Stamp files.
CU	Combined FU and SS. The keywords will always pull from the Food Stamp files.
GE	Generic. The worker specifies the program types. (Keywords = Food Stamp files.)

DENIALS/CLOSURES

These notices will begin with one of the following alpha characters. You must initiate mailing of these notices.

F	Financial with forced medical (AF, RF, GF)
S	Food Stamps
M	Medical only
G	Generic (the worker specifies the program-- Keywords are pulled from Food Stamp files
C	Combination. For case with both F and S assistance. Keywords = Food Stamp files
E	EWP. Both programs are based on bi-weekly determinations. EWP-G does not have a forced medical program.

BENEFIT CHANGES

These notices begin with one of the following letters

F	Financial with forced medical (AF, RF, GF)
S	Food Stamps
M	Medical Only
C	Combination. For F and S cases. Keyword = Food Stamp files
G	Generic

The second and third letters will describe the type of benefit change the notice addresses. They are:

BC	Benefit Change
BD	Benefit Decrease
BI	Benefit Increase
BS	Benefit Same as before

The remaining two characters will attempt to describe the action of which the client is being notified.

AC	Approve first month; close the next
AA	Assistance approved
XX	Approved expedited only
EX	Approved--pay spend down each month
RE	Review complete and updated
RH	Reinstate--Fair Hearing
RA	Reinstate--Agency closed in error

The second character is the notice will always be

D = Deny
C = Closure

The remaining two characters reflect the closure or denial code you used.

The last character describes the reason for the benefit change:

A	Aged or Disabled household
H	Change in housing costs
I	Change in income
N	Non cooperation with ORS
O	Other reasons--free format
P	Change in household size
R	Recovery
S	FS Suspense (start or stop)
E	End of pregnancy allowance
T	No benefit change --thanks for reporting
F	FS employment sanction

NOTICES

QM Spenddown PCN CHIP MWI NH/Waiver

MEDICAL -Approvals and Changes

MA12	Approved more than 12 months
MAFO	12 mo FM-OO
MBCB	Spenddown to poverty
MBCC	PCN to Covered at Work
MBCD	Person Removed DOS sanction
MBCE	Change in MWI status
MBCI	Spenddown change, income
MBCN	ORS non cooperation
MBCO	Spenddown change other reason
MBCP	Spenddown change, people in HH
MBCR	Chip reopened, premium paid
MBCS	Person Removed, TPL sanction
MBCW	Change in MWI premium
MBIB	Poverty to spenddown
MBPA	PCN change- add hh member
MBPR	PCN change hh member removed
MBPS	MWI premium to spenddown
MBPW	Poverty to MWI
MBQS	QM to SLMB
MBRM	Remove HH member
MBST	Continue FM-12
MBWE	Continue FM-12 3 rd quarter
MBWI	Spenddown to MWI
MCAM	CHIP-change--add hh member
MCHM	CHIP-change remove hh member
MCRM	CHIP-change--remove hh member--19 yr old
MEAA	Approved for emergency services
MEPG	Approved protected group
MERE	Review completed
MIRE	CHIP renewal completed
MMAA	Assistance approved
MMAC	Approve and close
MMAV	Approval Waiver
MMCH	CHIP assistance approved
MMCP	Approval Cancer Program
MMCW	Covered AT work approved
MMEX	Approved, pay spend down monthly
MMPC	Approved PCN
MMPD	CHIP premium due
MMPN	Approved prenatal
MMPT	Approve Cancer 3 mo/close
MMQA	QMB added to existing Medicaid
MMQM	Approved QMB
MMQ1	Group 1, Qualified Medicare approval
MMSM	Approved SLMB
MMWI	Approved MWI
MRPC	PCN review completed

NURSING HOME & Waiver

GIAA	Assessment of Assets
GICE	Conditional Eligibility
GINH	Nursing home short term to long term
GISI	Spousal impoverishment determination
MCNH	Transferred to NH
MCNO	NH to Medicaid
MCTA	MDTA Transfer of Assets
MNHC	NH liability change
MNHL	Approve, NH liability notification
MMWA	Waiver approved

CLOSURES/DENIALS

	CWCE	CAW denied, can't enroll in ins
	MDAA	Adult App - denied
MCAG	MDAG	Doesn't meet age requirements
MCAI	MDAI	PCN close/deny, access to insurance
MCAL	MDAL	Assets exceed limits
MCAM		CHIP change - add HH member
MCAR	MDAR	CHIP Closure, any reason

MCCA	MDCA	CHIP Access to insurance
MCCH	MDCH	Child not deprived
MCCI	MDCI	Chip denied due to insurance
MCCL	-----	Change in law or policy
-----	MDCN	CHIP, denial terminated insurance
MCCP	MDCP	CHIP closure, premium not paid
MCCT	MDCT	Fail citizenship
MCDD	MDDD	SSA denied disability
MCDH	-----	Deceased (Medicaid)
MCEC	-----	No eligible child
MCEM	MDEM	Illegal alien/emergency medical only
MCEO		Medicaid program ends
MCET	-----	Transitional Medicaid expires
MCFE	-----	Failed--no earnings, no good cause (TR)
MCFE		1931 closed, child support
MCIV	MDIV	Failed to provide verification
MCMA	-----	Marriage
-----	MDME	Spend down exceeds need/ not paid
MCMH	MDMH	Man-in-house is father of child
MCNC	MDNC	Non-citizen
MCND	MDND	Not blind or disabled
MCNH	-----	Transferred to a nursing home
MCNI	MDNI	Net income exceeds limits
MCNR	MDNR	Not a Utah resident
-----	MDOE	Not open Enrollment
-----	MDPA	Prenatal asset requirement not met
MCPC	MDPC	PCN close
MCPH	MDPH	PCN close has insurance
MCPI	MDPI	Public institution
MCPN	-----	PN closure-- 1 year ends
MCPN	MDPP	PCN close, premium not paid
MCPP	MDPT	PCN denial, terminated insurance
MCQM	MDQM	Not part A Medicaid (QMB)
MCQR	-----	No quarterly report (TR)
MCQS	-----	Income exceeds QMB and SLMB limits
MCRC	-----	At client's request
MCRM		CHIP remove HH age 19
MCRP	MDRP	Refugee in the US 8 months
MCRS	-----	Receiving assistance in another state
MCSI	-----	SSI ended
MCSL	MDSL	Spend down liability not met
MCSM	MDSM	Not eligible for SLMB
MCSP	-----	Reconciled with spouse
MCSR	MDSR	Sponsor's resources exceed limit
MCSV	MDSV	Sponsor did not verify
MCTA	MDTA	Transfer of assets
MCTL	-----	EWP time limit expired
MCTM	-----	Preg terminated/Any reason
MCTO	-----	Child now six
MCTP	-----	Working over 100 hours (TP)
MCTR		Close 1931 Begin TR
-----	MDTR	Services provided out of state
-----	MDWA	Withdrew application
MCWW	-----	Willful withholding
MCXS	MDXS	Transferred to another program
MCZZ	MDZZ	Medicaid closed
MC18	-----	Child now 18
MSCR		Sponsor assets exceed limit

ALERTS

ALAD	Change of address
ALAL	Verify assets--close to limits
ALAM	Must apply for Medicare
ALAN	Verify assets--NB+
ALAO	Apply for other type of benefit
ALAP	Application pending
ALBC	Birth of a child
ALBY	Buy-out information
ALCC	Good cause
ALDR	K Kid review
ALEC	Employment/Health Information
ALEI	Earned income, job information
ALEP	Property exemption expires
ALEV	Verification needed
ALFF+	Alert--free form

ALHI	Health insurance information
ALHM	How is household meeting expenses
ALHS	Chose a provider
ALIE	IEVE's match--verify assets
ALIR	Incomplete review
ALIV	IEVE's report--verify income
ALLS	Lump Sum
ALMD	Claim for good cause denied--medical
ALMI	Incapacity, reverify
ALMN	Incapacity
ALMS	Marital status
ALNM	Not cooperating
ALNV	Need verifications
ALPC	PCN Program choice
ALPN	60 day medical PN
ALRE	Review scheduled
ALRV	Review verifications
ALSH	Form 19, PMV
ALSL	Application pending--must spend down
ALSN	Need SS # verified
ALSP	Form 1049 spenddown need
ALTA	TPL on new additional
ALTE	Termination of employment
ALTN	Health care selection--no change
ALTP	Must complete a TPL
ALVS	Verify school attendance
ALVT	Voter Registration

GENERAL INFO NOTICES

GBNC		Thanks--no benefit change
GBST		Changes you must report
GCDM		Death notification
GCMV	GDMV	Moved out of state
GCRV		Close review
GCUL	GDUL	Close unable to locate
GCZZ	GDZZ	Misc closure
GERA		Agency error--reinstate
GERE		Review completed
GERH		Reinstate--Hearing
GERO		Case reopened
GIBC		
GICA		Approved good cause--Medicaid
GICH		CHIP changed reporting requirements
GICP		Good cause approved medical--ORS can pursue
GICR		Change in review date
GICT		Case transfer
GIFF +		General information--free format
GIGA		Good cause approved
GIGP		Good cause approved--ORS can pursue
GIIL		Information letter at client's request
GILS		Lump sum rules
GIMB		Part B Enrollment
GIMR		Returned mail
GINS		Prospective budget--change requirements
GIPA		Prenatal asset requirement--co-pay
GIPC		Pay PCN enrollment fee
GIPG		Pregnant--needs to verify due date
GIPN		Prenatal program ends for mom--60 days
GIUM		PCN TPL info

+ When you write your own ALFF or GIFF notice, you are responsible for the policy citation that should appear on the notice. You may also NAME these notices by replacing General information with whatever you wish.

AUTO-MAIL NOTICES

AUTO-MAIL ALERTS

XM16	Child is 16--foster care
XM18	Child is 18--prove school (M)
XM65	Client must apply SSA/SSI (M)
XVUI	Verify unearned income increase

BENEFIT CHANGES

XMCP	Change from BMS to Poverty limits
XMEM	New Spend down amount--mass change
XMIB	Change from Poverty limits to BMS
XMNH	NH mass change liability amount

ORS ALERTS

Alerts are from ORS TO THE WORKER

WCOH	Child out of home - Event 1*
WDQS	Program disqualification - Event 10
WGCD	Disagree with good cause Event 15
WGCP	Agrees with good cause-wants to pursue
WMSC	Marital status change - Event 4
WNCD	Non coop office issued assistance- Event 9
WNCF	Non coop must complete form 132 - Event 9
WNCI	Non coop failed to provide info - Event 9
WNCM	Non coop failed to provide TPL - Event 9
WNCO	Non coop failed to appear - Event 9
WNCP	Change client to protective payee -Event 9
WNCR	Non coop-released sanction - Event 9
WNCS	Non coop client kept child support - Event 9
WNCV	Change client to vendor status
WNCW	Non coop failed to appear as witness - Event 9
WOOA	Obligee/obligor addr same - Event 2
WOPE	Paternity established - Event 3
WORD	Court order est. Or modified - Event 12

*Events are changes in the household which effect ORS eligibility.

ALIEN/SPONSOR			
Open - Alien/Emergency Services Sponser assets exceed limit	MEAA MSCR	Sponsor failed to verify	MCSV MDSV
Close/Deny -- Illegal alien, Emergency medical service	MCEM MDEM	Close/Deny -- Fail citizenship	MCCT MDCT
Non-citizen Non citizen removed	MDNC MBNC	Closure/Denial Refugee 8 months	MCRP MDRP
Closure/Denial-sponsor exceeds assets	MCSR MDSR	Closure/Denial-sponsor exceeds assets	MCSR MDSR

APPROVALS			
Medicaid Approved	MMAA	Approve 1 st Month and close	MMAC
Medical Approved Rural	MMAR	Approved Protected Group	MEPG
Approved Fm-OO	MAFO	Approved CHIP	MMCH
Approved - pay spenddown	MMEX ALSL	Approved Prenatal	MMPN
Approved QM QM added	MMQM MMQA	Covered At Work	MMCW
Approved QI-1	MMQ1	Waiver approved	MMAW
Approved SLMB QM to SLMB	MMSM MBQS	PCN approved	MMPC
Approved more than 12 months	MA12	Approved Cancer Approved Cancer 3mo/close	MMCP MMPT

ASSETS			
Verify assets, NB	ALAN	Assets over limit	MCAL MDAL
PN assets	GIPA		
Verify assets, close to limit	ALAL		

BIRTH AND DEATH			
Birth of a child, expecting	ALBC	Closure-deceased Med covered	MCDH GCDM

REINSTATEMENT			
Agency Error	GERA	Fair Hearing	GERH
Case Reopened	GERO		

CASE MANAGEMENT			
Change of Address	ALAD	Change Report Form	GBST
Review Verifications	ALRV	App pending	ALAP
Birth of child	ALBC	Need Verifications	ALNV
Case Transfer	GICT	Free format	ALFF GIF
No benefit change, thank you	GBNC	Returned Mail	GIMR
Information letter, client request	GIIL	Choose a provider	ALHS
Apply for other types of benefits Must apply for Medicare Must enroll in Part B	ALAO ALAM GIMB	Verify Social Security Number	ALSN

CHANGES			
No benefit change-thank you	GBST	Pov limit to BMS BMS - to poverty	MBIB MBCB
Change income	MBCI	Spenddown to MWI	MBWI
Remove hh member	MMRM	ORS Non Coop	MBCN
Change other	MBCO	Sanction DOS TPL	MBCD MBCS

CLOSURES			
Closure - Moved out of state	GCMV	Request of client	MCRC
Closure - Unable to Locate	GCUL	Public Institution	MCPI
Closure - Miscellaneous	GCZZ	Not blind or disabled	MCND
Failed to provide verification	MCIV	Child turns 18	MC18
Marriage Man in house	MCMA MCMH	Willful withholding	MCWW
No eligible child Child not deprived	MCEC MCCH	Transferred to another program	MCXS
Change in law or policy	MCCL	Change in law or policy	MCCL
Doesn't meet age requirements	MCAG	SSI terminated	MCSI
Not a Utah resident	MCNR	Child now 6	MCTO
SSA denied disability Review board denial disability	MCDD MCND	100 hr rule	MCTP

TR expires	MCET	Illegal alien / emerg only	MCEM
Program ends	MCEO	Non-citizen Fail citizenship	MCNC MCCT
Assets exceed limits	MCAL	1931 closed child support	MCFS
PN closure 1 year	MCPN	Fail TR no earnings	MCFE

DENIALS			
Denial - Moved out of state	GDMV	Withdraw application	MDWA
Denial - Unable to Locate	GDUL	Man in house	MDMH
Deny did not verify wage match	GDWM	Public Institution	MDPI
Denial - Miscellaneous	GDZZ	Not blind or disabled	MDND
Failed to provide verification	MDIV	Exceeds assets	MDAL
No eligible child Child not deprived	MDEC MDCH	Denied any reason-CHIP	MDAR
Income	MDNI	Man in house is father	MDMH
Not a Utah resident	MDNR	Transferred to another program	MDXS
Not citizen	MDCT MDNC	Not disabled - SSA Not disabled - Review Board	MDDD MDND
Doesn't meet age requirements	MDAG	Adult app denied	MDAA

GOOD CAUSE			
Claim for good cause denied	ALMD	Good cause appr. - ORS pursue	GICP GIGP
Good cause approved	GIGA GICA	ORS Non-coop	MBCN
Not cooperating-good cause	ALNM	Medical decrease- DOS Sanction	MBCD

HOUSEHOLD			
How is HH meeting expenses	ALHM	Change - People in HH	MBCP
Change in marital status	ALMS	Change - Remove HH Member	MBRM

IEVS			
IEVS - Verify income	ALIV	Closure/Denial did not verify wage match	GCWM GDWM
IEVS - Verify assets	ALIE		

INCOME			
Unearned Income	ALUI	Earned Income	ALEI
Expect Lump Sum	ALLS	Lump Sum Rules	GILS
Close Net Income	MCNI	Deny Net Income	MDNI

REVIEWS			
Incomplete review	ALIR	Review Completed	GERE
Review appointment	ALRE	Close - review incomplete	GCRV
Change review date	GICR		

SPENDDOWN			
Approved - 4 month spenddown	ALSL	Spenddown amount change	MBCO MBCI
Approved w/ spenddown	MMEX		
Spenddown exceeds or not paid	MDME	Close-spenddown not met	MCSL

TPL			
Must complete 3 rd party	ALTP	TPL - additional persons	ALTA
HCS Change requested, Pend	ALTN	Approved children only- no selection	MMNS
Telephone Interview	ALTT	Choose a healthcare provider	ALHS
Sanction	MBCS	New employment/health info	ALEC

PROGRAM NOTICES

CHIP NOTICES			
Approval	MMCH	CHIP Review Complete	MIRE
CHIP reopened, premium paid	MBCR	Remove 19 year old	MCRM
Closure - any reason	MCAR MDAR	Terminated insurance	MDCN
Add HH member	MCAM	Reporting requirements	GICH
		Denied not open enrollment	MDOE
Closure, premium not paid Denial, premium not paid	MCCP MDCP	Remove HH member	MCHM
Due to insurance	MCCI MDCI	Access to insurance	MCCA MDCA

FM-O			
12 mo FM-OO (closure code FO)	MAFO	Transitional continues	MBST
12 mo TR (closure code TR)	MCTR	Transitional 3 rd period	MBWE
4 mo CS (closure code FS)	MCFS	Failed TR- no earnings	MCFE
Working over 100 hrs	MCTP	No quarterly report	MCQR

MWI			
Approval	MMWI	BMS to MWI	MMBW I
Change in Premium	MBCW	Poverty to MWI	MBPW
No longer eligible	MBCE	MWI to spenddown	MBPS

NURSING HOME			
Liability Notification	MNHL	Liability Change	MNHC
Short to Long Term	GINH	Transfer to NH	MCNH
Spousal Impoverishment	GISI	Asset Assessment	GIAA
Change to other Medicaid	MCNO	Closure/Denial - Transfer of Assets	MCTA MDTA

PCN			
Approval	MMPC	Closure - premium not paid Deny - premium not paid	MCPP MDPP
Add HH member	MBPA	Pay Enrollment fee	GIPC
Close - access to insurance Deny - access to insurance	MCAI MDAI	TPL info	GIUM
HH member removed	MBPR	Denial - terminated ins	MDPT
Closure - any reason	MCPH	PCN close	MCPC
CAW denial, can't enroll in emp ins	CWCE		

PN			
Prenatal Approved	MMPN	Pregnant- 2 month alert	ALPN
		PN asset co-pay	GIPA
PN-1 year extended med ends* (auto-mail)	MCPN	PG - Verify due date	GIPG
PN denied assets	MDPA	Prenatal program-end of 2 mo	GIPN
PN close-child turns 1	MCPN	Pregnancy terminated	MCTM

QM		QMB, SLMB, QI'S	***SLMB & QI***
Added to existing case	MMQA	Approval	MMSM
Approval	MMQM	Closure	MCSM
Denial - No Part A Closure	MDQM MCQM	Income exceeds QM & SLMB	MCQS
Must apply for Medicare	ALAM	Close SLMB	MCSM
Change QM to SLMB	MBQS	Deny SLMB Denial Part B Premium	MDSM
Apply for Part B	GIMB	QI-1 Approval	MMQ1